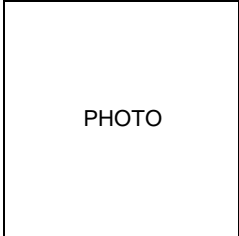


OFF-CAMPUS RESIDENCE RESIDENCE APPLICATION FORM



Residence Indah Villa Lagoon View Unit/ Room No.: _____

APPLICANT'S DETAILS

Name (as in NRIC or Passport)

Gender Male () Female () NRIC/ Passport No.

Date of Birth Nationality

Contact No Religion

Email address

Permenant address

City Post Code

State Country

EMERGENCY CONTACT (PARENT/ NEXT OF KIN)

Name

Address

City Post Code

State Country

Contact no. Email address

Enrollment details

Sunway University Sunway College Le Cordon Bleu Monash University Malaysia

Programme Enrolled

Programme Intake Date Proposed Check-in Date

ROOM SELECTION AND RENTAL RATES

A/C is air-conditioned room & Non A/C is non air-conditioned room.
(subject to availability)

LAGOON VIEW CONDOMINIUM

Room Type		Deposit (MYR)	Processing Fee (MYR)	Monthly & Quarterly Rental (MYR)	Total 1st Payment (MYR)	Tick on your room choice (/)
Twin sharing	Non A/C	1,000	300	550 (1,650/qtr)	2,950	
Single Type 1	Non A/C	1,000	300	750 (2,250/qtr)	3,550	
Single Type 2	Non A/C	1,000	300	650(1,950/qtr)	3,250	
Triple sharing	Non A/C	1,000	300	500 (1,500/qtr)	2,800	
Twin sharing	A/C	1,000	300	700(2,100/qtr)	3,400	
Single Type 1	A/C	1,000	300	880(2,640/qtr)	3,940	
SingleType 2	A/C	1,000	300	820(2,460/qtr)	3,760	

INDAH VILLA APARTMENT

Room Type		Deposit (MYR)	Processing Fee (MYR)	Monthly & Quarterly Rental (MYR)	Total 1st Payment (MYR)	Tick on your room choice (/)
Twin sharing	Non A/C	1,000	300	450 (1,350/qtr)	2,650	
Single	Non A/C	1,000	300	600 (1,800/qtr)	3,100	
Twin sharing	A/C	1,000	300	650 (1,950/qtr)	3,250	
Single	A/C	1,000	300	780 (2,340/qtr)	3,640	

SALIENT TERMS & CONDITIONS OF APPLICATION

- 1 Application can only be made after the applicant has successfully enrolled in Sunway University, Sunway College, Monash University Malaysia or Le Cordon Bleu.
- 2 All applications are processed on a first come first served basis. Applicants who are unsuccessful in securing their preferred room type will be offered the next best alternative.
- 3 Applicants are required to pay a Non-Refundable resident application fee of RM500 when submitting their Residence Application Form. The Management reserves the right not to process any late bookings and/or incomplete Residence Application Forms and/or where the residence application fee is not attached or if the amount is incorrect.
- 4 The non-refundable residence application fee of RM500, if the applicant checks in, it will be taken towards the payment of the Processing Fee RM300 and the balance towards partial rental of RM200.
- 5 Based on the check-in date, the following shall apply:
 - From 1st to 14th of the month : Full month rental
 - From 15th to 31st of the month : Half month rental
- 6 Applicants are required to complete the full payment of the Residence Deposit and Rental as listed on the Residence Application Form at least (1) week prior to arrival before he/she will be permitted to occupy a room.
- 7 The Management will try to accommodate special requests wherever possible subject to availability. However, the fulfillment of such requests is not guaranteed.
- 8 The contract will be automatically renewed for another three (3) months.
- 9 The minimum tenancy is for a period of three (3) calendar months beginning from the month of check-in. Requests for cancellation or premature termination of the tenancy after check-in will result in total forfeiture of all rentals paid.
- 10 Residents can terminate the tenancy after a minimum stay of three (3) calendar months, by giving at least one (1) calendar month's written notice. Failure to provide one (1) calendar month's advance notice will result in the forfeiture of one (1) month's rental.
- 11 Residents are required to pay their rental in advance on a quarterly basis, which is three (3) months. The quarters mentioned are Jan-Mar, Apr-June, Jul-Sep & Oct-Dec. All rentals are subjected to the above quarters from the second quarter stay.
- 12 Applicants are to update the Management immediately upon any change(s) to personal and/or parents'/ guardians' details.
- 13 The management reserves the right to change/ amend any of the the conditions stated where deemed necessary.

PAYMENT DETAILS

Payment can be made via crossed cheque, online transfer or telegraphic transfer to the following bank account details:

Payee name : SUNWAY EDUCATION GROUP SDN BHD	Bank Account No. : 0123-1640-1449
Bank address : Malayan Banking Berhad (Maybank), 30-32, Jalan PJS 11/28A, Bandar Sunway 46150 Petaling Jaya, Selangor Malaysia.	Swift Code : MBBEMYKL Beneficiary ID : 146440K

For direct bank-in or telegraphic transfer, please email the proof payment and application form to : oc_residence@sunway.edu.my

DECLARATION

- 1 I understand and accept the Salient Terms & Conditions of Applications stated above.
- 2 I declare that the particulars of this application are true to the best of my knowledge, and I have not willfully suppressed any material fact.
- 3 I undertake to abide by the Residence Rules & Regulations or risk the penalties stipulated therein.

Signature of Applicant

Date

Name and Signature of Parent/ Guardian
(For applicants below 18 years of age)

Date